



National Open Access Monitor,
Ireland

Personal data protection policy and
public logs consent form



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Personal Data Protection Policy and Consent Form

OpenAIRE considers the ethical and lawful processing of personal data as a high priority and obligation to the research communities it serves.

This Data Protection Policy acknowledges the right to the protection of personal data and ensures the application of the current legal framework (in particular Regulation 2016/679).

Your personal data will be collected and maintained by OpenAIRE for the entirety of the period when the service is in operation.

Personal data shall be treated fairly and in a transparent manner in accordance with the applicable legal framework and in such a way as to guarantee their security.

Data Controller

The personal data controller for the purpose of the Focus Groups is:

OpenAIRE AMKE

Address: Artemidos 6 and Epidavrou 15125, Maroussi, Athens

tel: + 302106875300, fax: 2106854270

Email: gdpr@openaire.eu

Data Protection Officer

For any further explanation or information, you may contact the Data Protection Officer (DPO) of OpenAIRE by sending an e-mail to: dpo@openaire.eu

Personal Data Objective of Data Collection and Processing

OpenAIRE aggregates metadata from data sources to incorporate them to the OpenAIRE Graph. The OpenAIRE Graph includes metadata and links between scholarly products, organizations, funders, funding streams, projects, communities, and (provenance) data sources formed in a well-designed graph data model, which can be found in Zenodo: <https://doi.org/10.5281/zenodo.2643199>. After cleaning, deduplication,

enrichment and full-text mining processes, the OpenAIRE Graph is available for all the OpenAIRE services and programmatically accessible via the OpenAIRE Public APIs. The OpenAIRE Graph data are openly available and can be used by third parties to create added value services.

OpenAIRE has created the OpenAIRE Guidelines (<https://guidelines.openaire.eu>), with the intention to provide a public space to share OpenAIRE's work on interoperability and to engage with the community. The OpenAIRE Guidelines help the data sources managers to expose publications, datasets and CRIS metadata via the OAI-PMH protocol in order to integrate with OpenAIRE infrastructure. This way a data source improves its discoverability, becomes FAIR (Findable, Accessible, Interoperable and Reusable) benefitting from all of the OpenAIRE's added value services. The purpose of processing is to provide an open science infrastructure of different scholarly products. The purpose of data processing by OpenAIRE is one aiming at open science and research and, as such, it is compatible with the fulfilment of the scope of the Irish Monitor project to deliver a report and a national dashboard to help Ireland publish, analyse, and track progress towards 100% Open Access based on public open data only.

Personal Data Collected by OpenAIRE

The table below summarizes the different personal data communicated, as well as the justification of proportionality and the retention period of the data.

Given 1	<p>OpenAIRE Guidelines for Literature, institutional, and thematic Repositories v.3</p> <ul style="list-style-type: none"> • Creator • Contributor <p>OpenAIRE Guidelines for Literature, institutional, and thematic Repositories v.4 & OpenAIRE Guidelines for Data Archives v2</p> <ul style="list-style-type: none"> • Creator • Contributor <p>OpenAIRE Guidelines for CRIS Managers</p> <ul style="list-style-type: none"> • Person information element
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Justification of proportionality	The processing of the personal data is necessary for identifying the origin of the source and citing it appropriately in accordance with scientific and research norms.
Retention periods	For the entirety of the period when the service is in operation.
Given 2	<p>OpenAIRE Guidelines for Literature, institutional, and thematic Repositories v.3</p> <ul style="list-style-type: none"> • Name • Family Name <p>OpenAIRE Guidelines for Literature, institutional, and thematic Repositories v.4 & OpenAIRE Guidelines for Data Archives v2</p> <ul style="list-style-type: none"> • Name • Family Name • NameIdentifier (eg. ORCID iD, ResearcherID, ScopusAuthorID) • Affiliation <p>OpenAIRE Guidelines for CRIS Managers</p> <ul style="list-style-type: none"> • Name • Family Name • Other Names • Gender • NameIdentifier (eg. ORCID iD, ResearcherID, ScopusAuthorID) • ElectronicAddress • Affiliation
Justification of proportionality	The processing of the personal data is necessary for identifying the origin of the source and citing it appropriately in accordance with scientific and research norms.

Retention periods	For the entirety of the period when the service is in operation.
Given 3	User accounts in Irish Monitor <ul style="list-style-type: none"> • Name • Family Name • NameIdentifier ORCID iD • ElectronicAddress • Affiliation
Justification of proportionality	The processing of the personal data is necessary for identifying the origin of the source and citing it appropriately in accordance with scientific and research norms.
Retention periods	For the entirety of the period when the service is in operation.
Given 4	Public logs documenting any actions/changes and adherence to standard OpenAIRE terms and conditions. <ul style="list-style-type: none"> • NameIdentifier ORCID iD
Justification of proportionality	The processing of the personal data is necessary for identifying the origin of the source and citing it appropriately in accordance with scientific and research norms.
Retention periods	For the entirety of the period when the service is in operation.
Given 5	Public logs documenting any actions/changes and adherence to standard OpenAIRE terms and conditions and will be publicly available. <ul style="list-style-type: none"> • Linking: <ul style="list-style-type: none"> ○ On {date} a User linked the {Research Product(s) {where applicable: Title, PiD}} to the {Project/Research products/Research Community {where applicable: Title, PiD}}.

	<ul style="list-style-type: none"> • ORCID Claim: <ul style="list-style-type: none"> ○ On {date} User with ORCID iD {added/deleted} Research product {where applicable: Title, PiD} {to/from} their ORCID record. • Upload DOIs: <ul style="list-style-type: none"> ○ On {date} a User uploaded a list of DOIs to the Irish Monitor to check their presence and retrieve the Open Access types and additional key metadata. • OpenOrgs: <ul style="list-style-type: none"> ○ {date}, {operation}, {description}, {Organisation}
Justification of proportionality	The processing of the personal data is necessary for identifying the origin of the source and citing it appropriately in accordance with scientific and research norms.
Retention periods	For the entirety of the period when the service is in operation.

What are the legitimate reasons for processing your personal data?

The legal basis for processing your personal data is this consent form. Personal Data that have been acquired by public sources or through your previous consent are re-consented through this form. No further processing, promotion or exchange is made on personal data without your prior consent.

Recipients of the data

All personal data collected will be incorporated into the OpenAIRE Graph. The OpenAIRE Graph is available for all the OpenAIRE services and programmatically accessible via the OpenAIRE Public APIs. The OpenAIRE Graph data are openly available and can be used by third parties to create added value services. Thus, all personal data collected will be shared with all the stakeholders using the OpenAIRE services and the OpenAIRE Graph data.

Time of data retention

The retention periods for the data communicated by OpenAIRE have been specified above for each piece of data, as well as the justification. After this period, the information will be deleted.

Data Security

OpenAIRE maintains a secure IT infrastructure at the ICM Technology Centre at the University of Warsaw: <https://icm.edu.pl/en/centre-of-technology/> with updated security mechanisms on protected storage and workflows that allow access only to approved and trained staff within the organisation. Access to the data is controlled by the System Administrators of the OpenAIRE's IT Infrastructure. Information accessible through public networks is accessed through an encrypted communication channel except for access to publicly available data. The OpenAIRE infrastructure and services are accessible by affiliated users, behind firewall. Data is not publicly accessible via any channels other than the publicly available APIs and associated dumps where only open access data is exposed.

Your rights

As far as the protection of your personal data is concerned, you have the following rights:

- the right of access to your personal data
- the right of correction of your personal data
- the right of remission of your personal data
- the right to limit processing of your personal data
- the right of portability of your personal data
- the right to object to the processing of your personal data

To exercise your rights, you can send us an email here: **dpo@openaire.eu**

Right of termination

If any user considers that the protection of their personal data is in any way affected, they may appeal to the Hellenic Personal Data Protection Authority:

Hellenic Data Protection Authority

Address: Kifissias 1-3, PC 115 23, Athens, Greece,

Tel.: +30-210 6475600

E-mail: **contact@dpa.gr**